

OKONTOE FELLOWSHIP

GRAND MARAIS, MN

JOB DESCRIPTION: CAMPGROUND HOST

Note to Candidates

Thank you for considering this opportunity to serve with Okontoe Fellowship. The Campground Host role is a unique chance to live near the Boundary Waters Canoe Area and provide hospitality to guests while supporting the ministry's mission. We believe the Lord will bring forward the right person or couple to serve in this important role.

Role Summary

Okontoe Fellowship is a 501c3 ministry located off the Gunflint Trail near Grand Marais, MN. The property surrounds Bow Lake and includes a 30+ site campground, cabins, a chapel, and a group camp with a dining hall/lodge and kitchen.

Campground Hosts volunteer for a minimum two to four-week stay and are on duty four to five days each week, including weekends and holidays. In exchange, hosts camp for free on the designated host site. On-duty hours average 20–25 per week and are established by the Executive Director or Property Manager. The Campground Host provides hospitality, assists campers, maintains cleanliness, supports light property upkeep, and helps ensure the safety and enjoyment of all visitors.

Essential Duties and Responsibilities

Greeting and Assisting Campers

- Provide information about the campground, local attractions, and services
- Offer a welcoming presence and support to all guests

Answering Questions

- Address camper inquiries regarding rules, regulations, and facilities

Check-In/Check-Out Support

- Assist campers in finding their sites and ensuring a smooth arrival/departure process
- Support firewood sales and other guest services

Visitor Feedback

- Relay camper comments, concerns, and suggestions to staff

Cleanliness and Maintenance

- Help maintain campsites, restrooms, and common areas in a clean and orderly condition.
- Assist with light-duty cabin cleaning and basic lawn maintenance as needed.

Safety Monitoring

- Observe and report any hazards that could affect visitor safety

- Notify staff or law enforcement of illegal, unsafe, or unusual activities

Patrolling the Campground

- Regularly check sites and common areas to ensure compliance with rules
- Set a good example by following camp rules and practicing good housekeeping at the host site

Community Engagement

- Assist in hosting the Saturday evening community campfire, helping foster fellowship and connection among guests
- Encourage a welcoming and Christ-centered atmosphere during community gatherings

Observance and Stewardship

- Advise campers of rules they may not be aware of
- Report major violations to staff (hosts do not perform law enforcement duties)

Organizational Relationships

- Reports directly to the Executive Director or Property Manager
- Works in partnership with staff and volunteers to ensure a safe and welcoming environment
- Provides feedback and reports on campground operations as requested

Qualifications

- A person or couple whose values align with the mission of Okontoe Fellowship
- Strong interpersonal and communication skills
- Ability to live onsite for a minimum of four weeks
- Willingness to serve guests with hospitality and uphold campground standards
- Comfortable assisting with light cleaning, lawn care, and community activities
- Observant, responsible, and able to handle situations with discretion
- Satisfactory background check

Work Schedule and Benefits

- Volunteer position requiring a minimum four-week stay
- On-duty four to five days per week, including weekends and holidays
- Average of 20–25 hours per week, schedule set by the Executive Director or Property Manager
- Hosts camp for free in the designated host site during their service

If you are interested in this role, please complete the [Campground Host Application](#). For additional questions, reach out to:

Bridget Barr (Treasurer of Okontoe Fellowship Board and Interim Executive Director) at:
Okontoedirector@gmail.com